



Dear Fleet Manager:

American Lube Fast is a corporate enterprise with 51 locations, headquartered in Atlanta, Georgia. Our company provides oil change services, automobile maintenance, and preventive maintenance services; conducting business in Georgia, Florida, Alabama, and Mississippi. All of our stores are corporately owned and operated.

Our "Full Service Oil Change" includes our thorough "21 Point Service Check" assuring our customers conclude their visit with the confidence that their vehicle is ready to perform. American Lube Fast proudly carries most all major brands and weights of lubricants on the market today.

We also provide a wide array of preventive maintenance services and products to prevent vehicle downtime and to aid in lengthening of the useful life of the vehicle, while maintaining or augmenting performance. It is paramount that company fleet vehicles remain dependable and productive. Therefore, we embrace and are committed to the role we play of enhancing commerce for our customers through a comprehensive Fleet Maintenance Program. Thus, our fleet customer can confidently move their people, transport their products, and successfully compete in today's challenging business environment.

I am pleased to present our Fleet Program Package to you for your review. Please consider and trust that the American Lube Fast team is eager to make a difference to your organization through our reliable people, quality products, quality services, and cost savings to your fleet budget.

I thank you for your time and hope we are provided an opportunity to serve you.

Sincerely,

Matt Gottlich

Vice President  
Director of Business Development

1550 North Brown Road, Suite 140; Lawrenceville, GA 30043  
Phone 770-995-6312 Fax 770-995-6064  
[www.lubefast.com](http://www.lubefast.com)

# *American LubeFast Fleet Program*

---

## *Preventive Maintenance Fleet Program*

Full Service Oil Change	Includes up to 5 qts. Mobil Oil
14 Point Safety Check	Vehicle Service History
Ancillary Services	Minor Mechanical Repair

## *14 Point Full Service with Safety Check*

Up to 5 qts. of Mobil oil	Quality Oil Filter
Lube Chassis as required	Check Air Filter
Check Brake Fluid Level	Check Power Steering Fluid
Check Battery Level	Check and Fill Windshield Fluid
Check Breather Element	Check PVC Valve
Check Differential Fluid	Check Transmission Fluid
Check Wiper Blades	Check & Set Tire Pressure
Review of all service recommendations for each vehicle.	

## *Ancillary Services Provided*

Transmission Service	Air Filter Replacement
Radiator Flush Service	PCV Valve Replacement
Fuel Injection Service	Fuel Filter Replacement
Differential Service	Serpentine Belt Replacement
Transfer Case Service	Breather Replacement
Wiper Blade Service	Emission Inspection
Tire Rotation Service	A/C Service

We offer superior vehicle maintenance in order to help you minimize the risk of costly repairs, downtime, and inconvenience to your employee. Also on request, we will provide a complete service history for each and every vehicle. We also use manufacturers recommended fluid on all services.

We want and value your business. Please call the store manager at the location nearest you or Melba Hamilton at 678-597-1445.

## *Local Fleet Agreement*

---

This Agreement by and between American LubeFast, LLC (“American LubeFast”) and \_\_\_\_\_ (“Account”) dated the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_. This Agreement shall be governed by the laws of the State in which the services were initially rendered.

### *A. Authorization*

American LubeFast, LLC is hereby authorized to service the fleet account according to terms provided hereinafter.

### *B. Services Provided*

In consideration of payment

### *C. Account Authorization*

\_\_\_ Drivers can authorize additional services such as air filter replacement, wiper blade replacement or transmission service; or

\_\_\_ Call for Authorization

Telephone: \_\_\_\_\_ Contact: \_\_\_\_\_

### *D. Additional Stipulations:*

- 1) \_\_\_ PO Required
  - 2) \_\_\_ Vehicle Number Required
  - 3) \_\_\_ Mileage Setting at \_\_\_\_\_
  - 4) \_\_\_ \_\_\_\_\_
- \_\_\_\_\_

### *E. Representation of American LubeFast, LLC*

- Products used in the service of your vehicle will meet or exceed manufacturers’ specification.
- Workmanship shall be performed by trained automotive specialist.

F. \_\_\_ Paid at time of services \_\_\_\_\_; or  
\_\_\_ American LubeFast shall consolidate all services for the month and send a bill.

G. *Late Charges*

All payments received later than the 15<sup>th</sup> of the month following the date of billing will be assessed with a 10% late charge per month, (10%) annual, or the highest allowed by the governing state. In the event of a dispute arising under this Agreement and resulting in litigation, the prevailing party shall be entitled to reasonable attorneys' fees and court costs as permitted by law.

H. *Price Changes*

American LubeFast reserves the right to raise or lower prices, given a thirty (30) day notice.

I. *Obligation of the Account*

This Agreement in no way obligates Account to having their vehicles serviced at an American LubeFast, but rather serves as an authorization by the Account for American LubeFast to service their fleets. Further, Account agrees to make timely payment for services provided by American LubeFast.

J. *Inquires*

Questions on billing or suggestions on service should be directed to the fleet department Melba Hamilton at 678-597-1445.

K. *Termination by Either Party*

Account and American LubeFast, LLC both reserve the right to cancel this Agreement within thirty (30) days notice in writing to the other party. Regardless of this notice, Account shall be responsible for the payment of any services rendered to said account.

L. *Billing Information:*

Company Name: \_\_\_\_\_

Telephone: \_\_\_\_\_ Tax ID No.: \_\_\_\_\_

M. *Other*

IT IS FURTHER UNDERSTOOD THAT THIS FLEET AGREEMENT IS NOT OFFERED FOR THE SOLE USE TO DISCOUNT FULL SERVICE OIL CHANGES ONLY. ALL RECOMMENDATIONS BY AMERICAN LUBEFast ARE BASED ON SEVERE SERVICE BY THE VEHICLE MANUFACTURER.

Authorized Fleet Account Signature

Authorized American LubeFast

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Melba Hamilton – Fleet Accounts (678)597-1445

Title

Title

# *American LubeFast*

## *Credit Application*

---

---

Firm Name: \_\_\_\_\_

Bill To Address: \_\_\_\_\_

Phone Nos.: ( ) \_\_\_\_\_ ( ) \_\_\_\_\_ Fax ( ) \_\_\_\_\_

Contact Person: \_\_\_\_\_ Title: \_\_\_\_\_

E-mail address \_\_\_\_\_

Is your company taxable? Yes \_\_\_\_\_ No \_\_\_\_\_

(If No, please attach a copy of your tax exemption certificate)

Do you require purchase order numbers? Yes \_\_\_\_\_ No \_\_\_\_\_

Amount of Credit Desired: \_\_\_\_\_ No. of Fleet Vehicles \_\_\_\_\_

---

---

Bank Reference: \_\_\_\_\_

Address: \_\_\_\_\_

Phone No.: \_\_\_\_\_ Account No.: \_\_\_\_\_

Officer: \_\_\_\_\_ Fax No.: \_\_\_\_\_

---

---

Trade Reference: \_\_\_\_\_

Address: \_\_\_\_\_

Phone No.: \_\_\_\_\_ Account No.: \_\_\_\_\_

Officer: \_\_\_\_\_ Fax No.: \_\_\_\_\_

---

---

Trade Reference: \_\_\_\_\_

Address: \_\_\_\_\_

Phone No.: \_\_\_\_\_ Account No.: \_\_\_\_\_

Officer: \_\_\_\_\_ Fax No.: \_\_\_\_\_

---

---

Trade Reference: \_\_\_\_\_

Address: \_\_\_\_\_

Phone No.: \_\_\_\_\_ Account No.: \_\_\_\_\_

Officer: \_\_\_\_\_ Fax No.: \_\_\_\_\_

---

---

I HEREBY GRANT PERMISSION FOR YOU TO VERIFY THIS INFORMATION WITH THE ABOVE-LISTED REFERENCES.

Authorized Signature: \_\_\_\_\_

Printed or Typed Name: \_\_\_\_\_ Title: \_\_\_\_\_